



2022 Arts & Crafts Fair Vendor Information & Application

DATE/TIME: Friday, September 16th, 10:00 AM – 9:00 PM & Saturday, September 17th, 10:00 AM – 9:00 PM
LOCATION: North 13th Street from Walnut St. to Manning St., including Locust St. between 12th & 13th Streets.
SETUP: Thursday 9/15/2022, 3:00 PM – 8:00 PM OR Friday 9/16/2022, 7:00 AM – 9:00 AM.
Please indicate during registration which time you prefer. Check-in & setup is **ONLY** available at the selected time.
Your space assignment will be emailed to you a few days prior to the event.
FEE: One (1) 10’ wide x 12’ deep space with electric
Before 7/31/2022 (postmarked): \$55.00 After 7/31/2022: \$80.00

RULES & REGULATIONS

1. The Apple Festival Arts & Crafts Committee retains the right to refuse space to market products deemed objectionable. No projectile devices will be allowed. All on-site activities subject to approval. No third-party advertising.
2. Vendors are responsible for all equipment they require. There is no extra charge for electricity. All exhibitors must bring 100-foot extension cord and lighting. Apple Festival reserves the right to limit excessive use of electricity. Covered spaces are not available. Please bring your own tent(s).
3. All display materials are the responsibility of exhibitor. A neat, attractive display is important. Entire display must be inside assigned area.
4. Murphysboro Apple Festival, the squiggly apple logo, Captain Applesauce image/character, Drums at Appletime, and Appletime Show & Shine are protected by trademark and may not be used without written permission from the Murphysboro Apple Festival Committee.
5. Each exhibitor is responsible for clean-up around their area.
6. No food or drinks are to be given as samples or sold by exhibitors.
7. No tear down is allowed before the scheduled end of the Fair.
8. Illinois State Sales Tax is the responsibility of the exhibitor.
9. Entry fees are non-refundable after July 31, 2022.
10. If the Apple Festival Committee is forced to cancel the Festival or the Arts & Crafts Fair event, vendors will be given a choice to receive a refund of the entry fee or apply the entry fee towards a 2023 Arts & Crafts Fair Vendor registration.
11. When setting up, all exhibitor’s vehicles must be in, unloaded, and moved out of exhibit area within 20 minutes. No cars or trucks will be allowed to park on show property. No large camper, RV, or trailer overnight parking allowed on festival grounds.
12. City ordinance prohibits raffles without a permit. Contact the City of Murphysboro to secure the permit at the offices located at 1101 Walnut Street.
13. Only handmade items allowed unless grandfathered in by previous, continuous participation before this rule was established.

*Fill out and detach the form below and return with payment. Payment in full must accompany your form to secure your space(s)!
You can now register online with credit or debit card! www.murphysboroapplefestival.org/event/arts-and-crafts/*

2022 Murphysboro Apple Festival Arts & Crafts Fair Vendor Registration

Company Name: _____ Number of Spaces Needed: _____

Contact Name(s): _____

Address/PO Box: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Nature of Products Sold: _____
(Please use back of form if more space is needed)

Preferred Check-In/Setup Time (please only check one): Thurs. 3 PM-8 PM Fri. 7 AM-9 AM

Signature: _____ Date: _____

Your signature on this form indicates consent to the requirements listed and verifies that you will not hold the Murphysboro Apple Festival, the City of Murphysboro, or property owners responsible for any loss, theft or destruction of your work or any personal injury which might be suffered during the show. All normal precautions will be taken to assure safety of exhibitors and their property.